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KINGSTONE & THRUXTON GROUP PARISH COUNCIL
 Minutes of a meeting held on Wednesday 7th September 2022
 At 19.00 in Kingstone Village Hall

Present:

Cllr Nick Knudsen (Chairman), Cllr Denise Lloyd, Cllr Colin Pugh, Cllr Lynne Thorne and Cllr Colin Warrillow.

In attendance:

Lisa Lewis (Parish Clerk), PFO's Paul Neate and Keith Band (Parish Footpath Officers), Steve Madison (Kingstone Sports Association) and PCSO Hayley Warne and 7 members of the public.

Agenda Ref	Minutes
1.	Apologies for absence were noted from Cllr Colin Knight.
6.	Motion moved to discuss item 6 early: Kingstone Consolidated Charities , the current chairman, Mr Paul Wright provided an explanation of what the charity does. He explained the bank had withdrawn the account and was pleased the Parish Council had agreed to hold the money on behalf of the charity. The clerk confirmed that the amount of £3,416.54 had been deposited in the bank account. Paul confirmed that six trustees are required in total which should include a church representative and possibly a local doctor. Cllr Knudsen confirmed he will contact the vicar and look into reducing the number of trustees required for the charity. Cllr Lloyd confirmed that she will be the parish council representative. Cllr Knudsen thanked Paul for offering to remain chair of the charity for the time being.
2.	Co-option , interested member not present therefore RESOLVED to DEFER the item until the next meeting.
3.	To receive declarations of interest & written requests for dispensation None Recorded
4.	Approval of minutes and sign from Ordinary Parish Council Meeting held Wednesday 6 th July 2022. It was RESOLVED to adopt the minutes as a true record, and they were signed by the chairman.
5. 5.1	Members of the Public A resident raised concerns over speeding in the village. Traffic calming plans noted. A resident raised concerns over rubbish on Cooks Lane. RESOLVED to add to the next agenda. Residents requested moderation of the flag display at the Lagan Homes site. Chairman to discuss with site manager. Overgrown hedge at Dew's Corner on the C1121 to the sports field discussed. Chairman to discuss with Lagan. Clerk's Report and Correspondence Dog Fouling signs have been ordered due to no response from the enforcement team at Herefordshire Council. These will be passed to PFO in due course for distribution through the parishes. Email received through the website from a local resident to advise that they would be happy to help with traffic monitoring. And drawing attention to the 30mph hour signs entering the village being overgrown. The clerk has confirmed that this issue has been reported.

	<p>Request received from Thruxton Parochial Church Council to request the sum of £150 towards the cost of the churchyard maintenance. To consider under item 15.5.</p> <p>Convex Mirrors at entrance to Whitehouse Drive – response received from BBLP as per email circulated. Clerk has referred to Highways Department, awaiting response.</p> <p>Planning – FOR INFORMATION ONLY 213502 – Stoney Court Poultry Farm, Madley – Application Withdrawn 220442 – Exchequer Court, Thruxton – Application Refused</p>
7.	<p>Chairman’s Announcements the chairman is taking part in a 4 mile sponsored walk on the 18th September 2022 for the Poppy Appeal.</p>
8.	<p>Police Report PCSO Hayley Warne reported that the daily number of calls with regard to anti-social behaviour in the area had reduced. She reported that two thefts had taken place at local farms, arrests had been made and property had been recovered.</p> <p>With regard to the Jubilee incident, CCTV had not yet been received and was requested from the Sports Association as they require the live footage to follow up on enquiries.</p> <p>With regard to the fires that had been set on the sports field, some of those involved have been identified and investigations are ongoing.</p> <p>There were discussions over the amount of litter and broken glass that has been found around the village, Hayley suggested putting a short statement on the parish council website. It was agreed there is no change to the requirements of the police charter, clerk to return.</p>
9.	<p>Ward Councillor’s Report Ward Cllr Bolderson sent her apologies. Report to follow.</p>
10.	<p>Bike Track It was noted that the police and Ward Cllr Bolderson had visited residents and five members of the public had volunteered to be involved with the set up and running of the track. The track was to be repositioned to avoid drainage and the mushroom shelter. Ward Cllr to provide further updates.</p>
11.	<p>Community</p>
11.1	<p>Jubilee Park It was noted that two tenders have been received and Cllr Thorne to arrange a meeting with the soring panel previously agreed.</p>
11.2	<p>Scarecrow Competition The entries were noted and the Parish Council commented on the excellent efforts people had made. A unanimous vote decided 1st place as the ‘Clown’, made by KES Childcare and 2nd place to the ‘Children’ made by Little Acorns Nursery. Clerk to inform entrants and organise prize giving.</p>
12.	<p>Village Hall Report</p> <p>It was noted that the village hall now has broadband. Quotes are being sought for improvements to be made to the hall.</p>
13.	<p>Kingstone Sports Association</p> <p>The chairman requested donation to the association and emptying of dog bins be added to the next agenda.</p> <p>Mr Steve Madison advised that a maintenance day at the sports field is to be held on Saturday 17th September and will involve a general tidy up. To be advertised on Facebook.</p> <p>The committee have drafted a letter to the Ward Cllr, Chief Executive of Herefordshire Council and Audit and Governance Committee to raise concerns over the inadequacy of communication with the planning dept. which include drainage issues and the proposed cycle track. The parish council agreed with the comments made and agreed for submission to the senior planning officer.</p> <p>They have been successful in obtaining 106 funding and have acquired the equipment needed.</p>

14.	Defibrillator Training Cllr Thorne has arranged further training to take place on Tuesday 13 th September with 8 attendees.
15.	Financial Reports
15.1	The schedule of payments in appendix 1 was APPROVED .
15.2	Seating at the Jubilee Oak in Cooks Lane to be deferred to the next meeting. The chairman will arrange a meeting with Whitfield Estate to establish if they can assist with seating.
15.3	Civility and Respect Pledge was noted but not agreed.
15.4	Rialtas Accounting Package was discussed and considered and there was a unanimous vote to proceed with the purchase of the package. Clerk to organise.
15.5	Thrupton Parochial Church donation request was considered and the council decided in the current circumstances the parish council are unable to donate at this time. Clerk to reply.
15.6	Banking
•	Bank balances and reconciliation were noted and the bank statement was signed by chairman.
•	Unity Trust Bank the clerk confirmed the change of bank is ongoing.
16.	Highways and Environmental Matters
16.1	Lengthsman's Report The lengthsman was not present to provide a report. However, maintenance day reports received. It was requested to ask if photographs can be provided.
16.2	Lengthsman Lead nothing to report. Lengthsman working group meeting to be arranged.
16.3	Dog Fouling signs have been purchased and will be passed to the PFO to distribute through the parishes.
16.4	Village Name signs further information awaited from BBLP.
17.	Footpaths Paul Neate (PFO) provided an update on the footpaths:- KS5 – two new bridges have been installed. Suggested that a gate to replace the stile near the Thrupton exit is considered as close to the road. KS25 – A lot of overhanging brambles, consider a further cut towards the end of the month. KS3 – He has been clearing the path for the last month which is now accessible. KS27 – Bridge in wood is overgrown. Far end of bog needs a bridge. There were 3 bridges, 1 has now been removed. BT Path – not cut, clerk to follow up with BT. Paul advised that equipment is required and requested assistance from parish council. Agreed for a request and costs to be put forward at the next meeting.
18.	Planning No planning applications received.
18.1	106 monies Noted.
19.	Drainage No updates, Cllr Pugh will continue to correspond with Herefordshire Council and request time scales.
19.1	Drainage Grant, no updates, lengthsman has been instructed. Clerk to follow up.
18.	Kingstone Consolidated Charities it was RESOLVED unanimously for the Parish Council to administer the accounts. Clerk to organise transfer of funds
20.	Allotments No updates.
21.	Road Calming and Speed Watch Noted.
21.1	SIDS – the chairman confirmed that he has written to all relevant bodies for confirmation of what is required and when the council can proceed to purchase.
22.	Communications Confirmed that photos and website are being worked on. Suggestion of dropbox facility.

22.	Items for next agenda Village Litter Pick Road Sweep Cottons Meadows Trees
23.	Date of next parish meeting is Wednesday 5th October 2022
24.	Meeting closed at 9:17pm

SIGNED.....

DATED.....

Appendix 1

KINGSTONE AND THRUXTON GROUP COUNCIL
Schedule of Payments Required (To Date) Date: August 2022

Date:	PAYABLE TO	FOR	GROSS AMOUNT £	Minute Ref:	VAT £	NET AMOUNT £	FROM BUDGET HEADING	Ch No:
07/09/22	Lisa Lewis	August Salary in line with clerk's contract	-			-	Clerk's Salary	751
07/09/22	HMRC	PAYE June	.80p			.80p	PAYE	752
07/09/22	Terry Griffiths Contracts	PROW Account July Inv. TGC1980	420.00		70.00	350.00	Lengthsman	753
07/09/22	Lisa Lewis	Reimbursement for dog fouling signs	49.6	14.5 (08.06.22)	8.39	41.21	PROW	754
07/09/22	Terry Griffiths Contracts	Lengthsman June & Aug Inv. TGC1934 & TCG1996	960		160	800	Lengthsman	755